



## SECOND NOTICE OF ANNUAL MEETING OF GULF HORIZONS CONDOMINIUM ASSOCIATION, INC.

TO ALL MEMBERS;

On Monday, January 31, 2022, at 10:00 A.M. (sign in 9:30 A.M.), in the Association Club Room, 555 The Esplanade, Venice, Florida 34285, with limited seating and via ZOOM, the Annual Meeting of the Association will be held for the purpose of conducting the lawful business of the Association. The agenda for the Annual Meeting is:

Join Zoom Meeting

<https://us02web.zoom.us/j/86189247194?pwd=Znp1ZGdaTUJocVc0elgzdzFObEZWUT09>

Meeting ID: 861 8924 7194

Passcode: 295496

One tap mobile

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+16465588656,,86189247194#,,,,\*295496# US (New York)

1. Election of Chairman of the meeting.
2. Calling of the roll and certifying of proxies.
3. Proof of notice of meeting.
4. Reading and disposal of unapproved minutes.
5. Reports of Officers.
6. Reports of Committees.
7. Unfinished Business.
8. New Business.
  - a. Announcement of New Directors
9. Adjournment.

**Immediately following the Annual Membership Meeting will be the Board's Organizational Meeting to agree on responsibilities for each Board Member. The Agenda for the Organizational Meeting is:**

1. Call to Order and Establish a Quorum is present.
2. Acknowledge Posting of Notice.
3. New Business.
  - ~ Election of Officers.
4. Adjournment.

**A majority of the votes of the entire membership (a "quorum") must be present, in person or by proxy, at the meeting, in order for the business to be conducted**

Pursuant to Florida law, there will be an election of the directors of this Association; there are three (3) Positions open, and four (4) Candidates submitted their intent; Debra Drechny and William (Bill) St Jean will finish the second year of their two (2) year terms.



## VOTING BY PROXY

1. A general proxy is for the purpose of establishing a quorum and appointing another person to vote for you on parliamentary procedure or other matters that do not require a limited proxy. It must be signed by the person authorized to cast the vote for the unit.
2. The proxy should be submitted to the Association prior to the scheduled time of the meeting. It can be hand-delivered, either by you or your proxy at the meeting or dropped off at the Venice Office; 228 Ponce De Leon Avenue, electronically transmitted to [Teri@sunstatemanagement.com](mailto:Teri@sunstatemanagement.com), or mailed to the Association at: Gulf Horizons Condominium Association, Inc., P. O. Box 18809, Sarasota FL 34276. It is encouraged that the proxy be submitted as long before the meeting as possible, in order to avoid delay in registering at the meeting.
3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting.
4. A proxy may be revoked in writing or superseded by a later proxy to another person. It may also be assigned (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.
5. A proxy form is enclosed with the notice for your use.

EVEN IF YOU PLAN TO ATTEND THE MEETING, TO HELP ENSURE A QUORUM FOR THE MEETING, WE SUGGEST THAT THE PROXY AND ELECTION BALLOT BE RETURNED TO MANAGEMENT, AS SOON AS POSSIBLE. THE PROCEDURE IS AS FOLLOWS:

1. There are three (3) envelopes enclosed with this package. The Blue **Envelope is the "Ballot" envelope. The Pink Envelope is the "Proxy" envelope.** The pre-addressed return envelope is the largest one and is addressed to Gulf Horizons Condominium Association, Inc., c/o Sunstate Association Management Group, Inc. P. O. Box 18809, Sarasota FL 34276.
2. Vote by completing the Ballot. Place the completed ballot in the Blue, **"Ballot Only"**, envelope and seal the envelope (write nothing on the outside of the Blue envelope).
4. Complete the Proxy. Place the completed, signed proxy in the Pink, **"Proxy"** envelope and seal the envelope.
6. Place the sealed Blue Ballot and Pink Proxy envelopes in the large return envelope and seal it.
7. You must fill in the required information in the upper left-hand corner of the return envelope, (Print **Your Name, your Gulf Horizons' Unit number, and sign it**). If you own more than one unit, please, send them in separate envelopes for your votes to count for each unit.
8. Please return the Ballot and the Proxy so that they are received by the Association prior to the time of the meeting being called to order.
9. The first item of business at the meeting will be the election of Directors.



- Simultaneous with the announcement of the new Directors, those board members whose terms expire and who were not re-elected, will relinquish their board positions, and the positions will be assumed by the duly elected board member(s), during the Annual Meeting.

RETURNING PROXY AND ELECTION BALLOT OPTIONS:

Mail in provided envelopes to: Sunstate Association Management Group, Inc. PO Box 18809 Sarasota, FL 34276.  
Hand-deliver, either by you or your proxy in provided envelopes to the office at 228 Ponce de Leon, Venice, FL.,  
Fax to 941-870-9652 or scanned and emailed to: [teri@sunstatemanagement.com](mailto:teri@sunstatemanagement.com)

ENCLOSURES:

Second Notice and Agenda – Annual Membership Meeting and Election  
Election Ballot (Blue)  
General Proxy (Pink)  
A Blue ballot envelope, a Pink Proxy envelope, a larger white return envelope  
Candidate Intents

By ORDER OF THE BOARD OF DIRECTORS

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.